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Owner: Business & Fiscal Services
 Business & Fiscal Services
Policy Area: Chapter 6 General Institution
References:

BP 6200 Budget Preparation

(Replaces current SBCCD BP 6200)

Each year, the Chancellor shall present to the Board a budget, prepared in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. The schedule for presentation and review of budget proposals shall comply with state law and regulations, and provide adequate time for Board study.

Budget development shall meet the following criteria:

- The annual budget shall support SBCCD's Strategic Plan as well as other District and college plans.
- Assumptions upon which the budget is based are presented to the Board for review.
- A budget calendar is provided to the Board for approval each year that includes dates for presentation of the tentative budget, required public hearing(s), Board study session(s), and approval of the final budget.
- Unrestricted general reserves shall be no less than the prudent reserve defined by the State Chancellor's Office and board budget priorities.
- Changes in the assumptions upon which the budget was based shall be reported to the Board in a timely manner.
- Budget projections address both long- and short-term goals, commitments, and strategic directions.

References:

Education Code Section 70902(b)(5);
 Title 5 Sections 58300 et seq.;
 ACCJC Accreditation Standard III.D

Attachments:

- [BP 6200 Budget Preparation - Comments](#)
- [BP 6200 Budget Preparation - Legal Citations](#)

Approval Signatures

Step Description	Approver	Date
Chapter Owner	Jose Torres: Document Owner - Chapter 6	pending
Chapter Owner	Kelly Goodrich	pending
Chapter Owner	Business & Fiscal Services Business & Fiscal Services [SN]	02/2017
Chancellor's Cabinet	Chancellor's Cabinet Chancellor's Cabinet: [SN]	02/2017